

Riverside Community Alliance

Board meeting, Tuesday, October 13, 6:00 pm

From Jordan Rivera, Executive Director. Sent Thursday, October 8, five days ahead.

WHAT CHANGED SINCE WE LAST MET

- The after-school program reopened at the Elm Street site. 34 children are enrolled, up from 22 in the spring.
- The county renewed the food pantry grant for another year, at the same amount.
- Maria Lopez joined us as part-time volunteer coordinator on September 21.
- We are about three weeks behind on the new volunteer handbook. It is now due in November.

WHAT WE NEED TO DECIDE TOGETHER

1. Approve the revised volunteer policy.

Recommended: approve as drafted · Page 6 · About 10 minutes

2. Choose a date for the spring fundraiser: April 18 or May 2.

Staff lean toward May 2; either works · Page 9 · About 15 minutes

For discussion, no vote: Early thoughts on next year's budget, before the finance committee drafts it. No vote this month.

WHERE TO LOOK FOR MORE

Financial statements and the treasurer's note	Pages 2 to 5
Program updates	Pages 7 and 8
Committee minutes	Pages 10 to 13

QUESTIONS BEFORE THE MEETING

Reply to this email by Friday, and I will answer every question at the start of the meeting.

Required this month: Approve the minutes of the September 8 meeting (page 14). Whatever your bylaws and your state require the board to receive or approve stays in every packet.

YOUR FIRST PAGE

Organization, meeting date and time

From whom, and the day it went out (five days ahead gives it a real chance of being read)

WHAT CHANGED SINCE WE LAST MET

Three to five lines. What is different now, the good and the hard.

WHAT WE NEED TO DECIDE TOGETHER

For each decision: what it is, the recommendation, where the papers are, and about how long it needs.

For discussion, no vote

WHERE TO LOOK FOR MORE

Page numbers for the finances, program updates and committee minutes.

QUESTIONS BEFORE THE MEETING

When to send them, and when you will answer.

Required this month: whatever your bylaws and your state require the board to receive or approve.